

EMPLOYEE SELF SERVICE

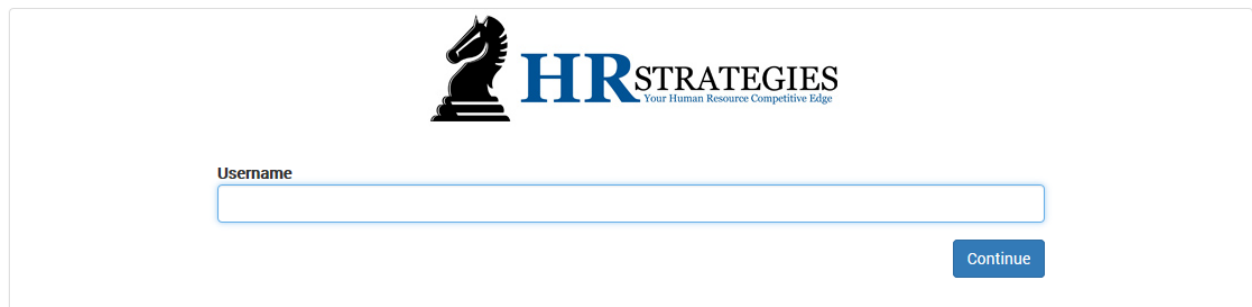
The employee Self Service portal is optimized to work across smartphones, tablets, laptops and desktops. It makes it easy to access the information you need, when you need it.

1. To access, go to www.hr-strategies.com and click on **Customer Center** at the top of the page.
2. Scroll down to see HRS Cloud Log In, and click on **Employee Login**.

HRS Cloud Log In

[Client Login](#) | [Employee Login](#)

If you have already registered on our current Web Access (Payroll) system, your User ID and password will work for the new system. If you have not registered, please click on **Register** in the lower right-hand corner of the login screen. Follow the prompts to complete your registration.



The screenshot shows the HRS Cloud Log In page. At the top center is the HR STRATEGIES logo. Below the logo is a text input field labeled "Username". To the right of the input field is a blue button labeled "Continue".

[Forgot Your Password?](#)

[Register](#)

W-2 Reprint

1. To access your W-2, click on PAYROLL > W-2 Reprint
2. From the drop-down list, select the year, then click Reprint
3. From your displayed W-2, you may print and/or save the document.
4. To return to your Employee Self-Service portal, simply use the Back button on your browser to return.